

DRAFT – not reviewed or approved  
PIPE & NORTH PIPE LAKES PROTECTION  
AND REHABILITATION DISTRICT  
2024 Annual Meeting  
Saturday, August 31, 2024  
9 a.m. (In-person)  
Christ Lutheran Church, at County Roads T and G

**Commissioners Attending:**

James McCarthy, Gene Schultz, Tim Larson, Carla Gillespie, Dan Lowe

Absent: Brad Olson, Tom McIntee

Public: More than 27 people in attendance

**Meeting Convenes**

9:04 a.m.

**Review and Approval of Draft Minutes**

Minutes of Annual Meeting on Sept. 2, 2023 are approved

**Election of Commissioners**

Treasurer Gene Schultz and Secretary Carla Gillespie ran for re-election unopposed and are elected through a voice vote of acclamation.

**Township Report**

Commissioner Dan Lowe reports that the township approved the installation of an iLids system (AIS monitoring) and a AIS decontamination station with a 4 x 8 sign and cleaning tools at the Dick Hollar Landing.

The Internet cable installation was delayed due to a contractor shortage but should be finished by late October.

## **Proposed Annual Budget and Tax Levy for 2025**

Treasurer Gene Schultz reports that there haven't been many changes since the August 10 meeting, some picnic expenses have come in.

We have close to \$100,000 in our accounts - about \$25,000 in business checking and \$75,000 in the rapid response savings account.

Our 2024 budget was within about \$770 of projections.

An audit has been completed.

Gene Schultz discussed the proposed 2025 budget, a copy of which is attached. After some discussion, a motion to approve the 2025 budget was approved unanimously.

A motion to approve a 2025 tax levy in the amount of \$17,000 ( the same as prior years) was unanimously approved.

## **Landing Monitors**

After the death of longtime landing monitor Butch Knight, Doug Effertz has stepped up to cover shifts and would like to continue next year.

We need to hire another landing monitor to help Doug.

Chair McCarthy said the board will send condolences to Butch Knight's family and to spend money on some kind of memorial on his behalf.

Gene Schultz reported on the completion of the 2023 Clean Boats Clean Waters (CBCW) grant that funds a portion of the landing monitor expense. He stated that he would prepare and submit a grant request to the DNR for CBCW funds for 2025. A motion to authorize Gene Schultz to sign and submit a CBCW grant on behalf of the District was approved. The resolution provided that *PIPE & N PIPE LAKE P&R DISTRICT requests grant funds under the Department of Natural Resources' CBCW Program and hereby authorizes Gene Schultz to act on its behalf by signing and submitting an application for financial assistance; completing and submitting periodic reports, if needed; and taking necessary actions to direct and complete the Clean Boats, Clean Waters project. PIPE & N PIPE LAKE P&R DISTRICT will meet the financial obligations of the CBCW program.*

## **Water Quality Committee**

The Water Quality Committee meets the second Tuesday of each month from 6 - 7 p.m.

Matt Berg, a biologist hired by the District, does a full intercept of both lakes every 10 years. He did not find anything of concern but his report likely will not be ready until early 2025. The District will request an extension of the grant period to accommodate the timing of the final written report.

Polk County is undertaking a study of all drainage around the lakes. In addition, District volunteers have taken regular measurements of various water inflows around the lake. It was reported that the phosphorus level at the point where water exits the culvert under 205<sup>th</sup> Ave in the SW corner of the lake is very high.

Jim Ladner has preparing several pre-applications for grants addressing the following issues:

Feasibility of alum treatment in the shallow areas of North Pipe

Monitoring and modeling lake-to-lake water flow

Examine sediment in retention pond

What tributaries contribute to lakes

Septic systems study

The high phosphorus level of water entering the lake from the culvert on the SW end of the lake.

Shoreland stewardship, Healthy Lakes Program

Study on boats

Mercury measurements of fish

11. Water clarity - is phosphorus generated by internal or external sources

The attached motions to authorize Jim Ladner and other commissioners to sign and submit pre-applications to the DNR were approved.

## **Aquatic Invasive Species**

Our current aquatic invasive species (AIS) program using human monitors at the landing has an excellent track record. The district is investigating some additional AIS approaches to provide coverage when our monitors are not there.

One is a decontamination station which consists of a 4 x 8 sign, a cleaning brush, picking tools to remove weeds and a bleach sprayer. The sign includes information on how the clean a boat and trailer.

The other is an iLids station that takes an image of the boat and trailer looking for invasive species, announces if any are detected and sends a picture of the license plate to the sheriff if the boat enters the water without removing the visible weeds. A number of technical issues have been raised by the iLids vendor that the District will explore before final submission of a grant request.

### **Calendar**

**All District and Commissioner meetings on Saturdays at 9 a.m.  
In-person meetings at Christ Lutheran Church meeting room**

October 12, 2024 - Commissioner meeting - Zoom

**Meeting adjourns** at 11:00 a.m.

Respectfully submitted by Carla Gillespie, Secretary

| <b>2025<br/>Budget</b> |               |
|------------------------|---------------|
| \$                     | -             |
| \$                     | 4,000         |
| \$                     | 3,000         |
| \$                     | 1,000         |
| \$                     | 17,000        |
| \$                     | <b>25,000</b> |
|                        |               |
| \$                     | 400           |
| \$                     | 2,100         |
| \$                     | 80            |
| \$                     | 750           |
| \$                     | 600           |
| \$                     | <b>3,930</b>  |
|                        |               |
| \$                     | 750           |
| \$                     | 8,000         |
| \$                     | 4,000         |
| \$                     | <b>12,750</b> |
|                        |               |
| \$                     | 1,500         |
| \$                     | -             |
| \$                     | 2,500         |
| \$                     | 400           |
| \$                     | <b>4,400</b>  |
|                        |               |
| \$                     | 838           |
| \$                     | 100           |
| \$                     | 775           |
| \$                     | 1,000         |
| \$                     | <b>2,713</b>  |
|                        |               |
| \$                     | <b>23,793</b> |
|                        |               |
| \$                     | <b>1,207</b>  |

WHEREAS, the Pipe and North Pipe Lakes Protection and Rehabilitation District (the "District") is interested in obtaining a cost-share grant from the Wisconsin Department of Natural Resources ("DNR") through the DNR's Aquatic Invasive Species detection and prevention grant program for 2024, that will provide grant funds in 2025 for surface water protection including AIS early detection and prevention projects ;

WHEREAS, under the DNR Aquatic Invasive Species Program funding is available on a cost-sharing basis for education, ecological assessments, planning, implementation, and aquatic invasive species prevention and control;

WHEREAS, the District has received cost-sharing grants from the DNR in the past directed at surface water protection and rehabilitation, and AIS detection and prevention and also sponsored projects using its own funds, including as recently as in 2024;

WHEREAS, the Wisconsin DNR lists Pipe Lake as #42 out of 300 Top Priority AIS waterbodies in the State of Wisconsin and the highest priority lake in Polk County, the District has determined that would be prudent to pursue additional projects directed at surface water protection and rehabilitation, including the Aquatic Invasive Species early detection and prevention described in the draft pre-application attached here (the "District's 2024 Surface Water AIS Pre-Application");

WHEREAS, the District attests to the validity and veracity of the statements and representations contained in the District's 2024 Surface Water Education Grant Pre-Application, and agrees to comply with all local, state, and federal rules, regulations, and ordinances relating to the programs described and any applicable cost share contract(s);

WHEREAS; the District plans to submit the District's 2024 AIS Grant Pre-Application to the DNR no later than September 15, 2024, and it understands that once that occurs, there is a process whereby the District will discuss the projects in the District 2024 AIS Grant Pre-Application with DNR personnel, prior to potentially submitting a final AIS Grant Application to the DNR before November 15, 2024;

WHEREAS, if some or all of the programs identified in the District's 2024 Surface Water AIS Grant Pre-Application are ultimately included in a 2024 Surface Water AIS application submitted to the DNR by the District, that is approved by the DNR, the District understands that it will have financial and contractual obligations to undertake the approved programs;

NOW, THEREFORE, BE IT RESOLVED, that District confirms it has resources to meet the financial and other obligations necessary to fully and satisfactorily complete the programs described in the District's 2024 AIS Grant Pre-Application consistent with the recitals above, and the District hereby authorizes and empowers the following District officials to submit the documents to the DNR in connection with seeking and receiving the financial assistance the DNR agrees to make available pursuant to any surface water grant application the District ultimately submits:

- Sign and submit the District's 2024 AIS Grant Pre-Application to the DNR so the District can discuss the programs set forth there with DNR personnel, and to enter into agreements and/or contracts with the DNR (and others) in connection with programs described there: Chair of District Commission, an At-Large Member of the Commission and/or the Lead Drafter of the District 2024 Surface Water AIS Grant Pre-Application.
- Submit required reports to the DNR to satisfy the agreement and/or contract entered into to pursue any programs that are part of grants approved by the DNR: Treasurer of District Commission
- Submit reimbursement request(s) to the DNR per the applicable agreements and/or contracts: Treasurer of District Commission
- Sign and submit other documentation as necessary to complete any programs outlined in the District's 2024 AIS Pre-Application, per the agreements and/or contracts the District may enter into in connection with those programs: Chair of the District Commission, At-Large Member of the Commission, or the Lead Drafter of the District 2024 Surface Water AIS Grant Pre-Application.

I hereby certify that the forgoing resolution was duly adopted by the Pipe and North Pipe Lakes Protection and Rehabilitation District at a legal meeting held on August 31, 2024.

\_\_\_\_\_  
Carla Solberg Gillespie , District Secretary  
Sept. . 2024



PIPE & NORTH PIPE LAKE REHABILITATION & PROTECTION DISTRICT  
Healthy Lakes Grant Resolution

WHEREAS, the District is interested in obtaining a cost-share grant from the Wisconsin Department of Natural Resources for the purpose of Healthy Lakes Projects,

WHEREAS, the applicant tests to the validity of the statements and representations contained in the grant application,

WHEREAS, a grant request is requested to carry out the Projects, and

NOW, THEREFORE, BE IT RESOLVED, that the District will meet the financial obligations necessary to fully and satisfactorily complete the Projects and hereby authorizes and empowers the following officials to submit the following documents to the Wisconsin Department of Natural Resources (DNR) for financial assistance that may be available;

Gene Schultz ([schultz@yahoo.com](mailto:schultz@yahoo.com))

- Submit reimbursement request(s) to the DNR no later than the date specified in the grant

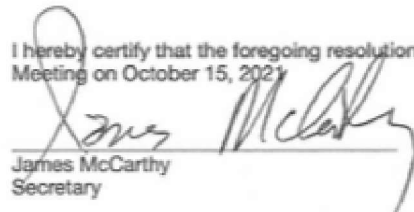
Jan Breyer, Chair ([jbreyer@cp-limited.com](mailto:jbreyer@cp-limited.com))

- Sign and submit a grant application; enter into a grant application with the DNR; submit quarterly and/or final reports to the DNR to satisfy the grant agreement, as appropriate; sign and submit forms as required under the Healthy Lakes Grant

BE IT FURTHER RESOLVED that the applicant will comply with all local, state, and federal rules, regulations and ordinances relating to these Projects and the cost share agreement.

Adopted on the 15th day of October, 2021

I hereby certify that the foregoing resolution was duly adopted by the District at its Commission Meeting on October 15, 2021

  
James McCarthy  
Secretary



WHEREAS, the Pipe and North Pipe Lakes Protection and Rehabilitation District (the “District”) is interested in obtaining a cost-share grant from the Wisconsin Department of Natural Resources (“DNR”) through the DNR’s Surface Water Grant Program for 2024, that will provide grant funds in 2025 for surface water protection and rehabilitation projects (see <https://dnr.wisconsin.gov/aid/SurfaceWater>);

WHEREAS, under the DNR Surface Water Grant Program funding is available on a cost-sharing basis for education, ecological assessments, planning, implementation, and aquatic invasive species prevention and control;

WHEREAS, the District has received cost-sharing grants from the DNR in the past directed at surface water protection and rehabilitation, and also sponsored projects using its own funds, including as recently as in 2024;

WHEREAS, the District has determined that would be prudent to pursue additional projects directed at surface water protection and rehabilitation, including the Shoreline Stewardship Education Program described in the draft pre-application attached here (the “District’s 2024 Surface Water Education Grant Pre-Application”);

WHEREAS, the District attests to the validity and veracity of the statements and representations contained in the District’s 2024 Surface Water Education Grant Pre-Application, and agrees to comply with all local, state, and federal rules, regulations, and ordinances relating to the programs described and any applicable cost share contract(s);

WHEREAS; the District plans to submit the District’s 2024 Surface Water Education Grant Pre-Application to the DNR no later than September 12, 2024, and it understands that once that occurs, there is a process whereby the District will discuss the projects in the District 2024 Surface Water Education Grant Pre-Application with DNR personnel, prior to potentially submitting a final Surface Water Education Grant Application to the DNR before November 15, 2024;

WHEREAS, if some or all of the programs identified in the District’s 2024 Surface Water Education Grant Pre-Application are ultimately included in a 2024 Surface Water Education Grant application submitted to the DNR by the District, that is approved by the DNR, the District understands that it will have financial and contractual obligations to undertake the approved programs;

NOW, THEREFORE, BE IT RESOLVED, that District confirms it has resources to meet the financial and other obligations necessary to fully and satisfactorily complete the programs described in the District’s 2024 Surface Water Education Grant Pre-Application consistent with the recitals above, and the District hereby authorizes and empowers the following District officials to submit the documents to the DNR in connection with seeking and receiving the financial assistance the DNR agrees to make available pursuant to any surface water grant application the District ultimately submits:

- Sign and submit the District’s 2024 Surface Water Education Grant Pre-Application to the DNR so the District can discuss the programs set forth there with DNR personnel, and to enter into agreements and/or contracts with the DNR (and others) in connection with programs described there: Chair of District Commission, an At-Large Member of the Commission and/or the Lead Drafter of the District 2024 Surface Water Educational Grant Pre-Application.
- Submit required reports to the DNR to satisfy the agreement and/or contract entered into to pursue any programs that are part of grants approved by the DNR: Treasurer of District Commission
- Submit reimbursement request(s) to the DNR per the applicable agreements and/or contracts: Treasurer of District Commission
- Sign and submit other documentation as necessary to complete any programs outlined in the District’s 2024 Surface Water Education Pre-Application, per the agreements and/or contracts the District may enter into in connection with those programs: Chair of the District Commission, At-Large Member of the Commission, or the Lead Drafter of the District 2024 Surface Water Education Grant Pre-Application.

After discussion, approved at meeting of District Commission on August 31, 2024

Signed: \_\_\_\_\_  
Carla Gillespie, District Commission Secretary

WHEREAS, the Pipe and North Pipe Lakes Protection and Rehabilitation District (the "District") is interested in obtaining a cost-share grant from the Wisconsin Department of Natural Resources ("DNR") through the DNR's Surface Water Grant Program for 2024, that will provide grant funds in 2025 for surface water protection and rehabilitation projects (see <https://dnr.wisconsin.gov/aid/SurfaceWater>);

WHEREAS, under the DNR Surface Water Grant Program funding is available on a cost-sharing basis for education, ecological assessments, planning, implementation, and aquatic invasive species prevention and control;

WHEREAS, the District has received cost-sharing grants from the DNR in the past directed at surface water protection and rehabilitation, and also sponsored projects using its own funds, including as recently as in 2024;

WHEREAS, the District has determined that would be prudent to pursue additional projects directed at surface water protection and rehabilitation, including programs directed Lake & Watershed Management Plan Implementation as described in the draft pre-application attached here (the "District's 2024 Surface Water Lake & Watershed Lake Management Plan Implementation Grant Pre-Application");

WHEREAS, the District attests to the validity and veracity of the statements and representations contained in the District's 2024 Surface Water Lake & Watershed Lake Management Plan Implementation Grant Pre-Application, and agrees to comply with all local, state, and federal rules, regulations, and ordinances relating to the programs described and any applicable cost share contract(s);

WHEREAS; the District plans to submit the District's 2024 Surface Water Lake & Watershed Lake Management Plan Implementation Grant Pre-Application to the DNR no later than September 12, 2024, and it understands that once that occurs, there is a process whereby the District will discuss the projects in the District's 2024 Surface Water Lake & Watershed Lake Management Plan Implementation Grant with DNR personnel, prior to the District potentially submitting a final 2024 Surface Water Lake & Watershed Lake Management Plan Implementation Grant Application to the DNR before November 15, 2024;

WHEREAS, if some or all of the programs identified in the District's 2024 Surface Water Lake & Watershed Lake Management Plan Implementation Grant Pre-Application are ultimately included in a 2024 Surface Water Lake & Watershed Lake Management Plan Implementation Grant application submitted to the DNR by the District, that is approved by the DNR, the District understands that it will have financial and contractual obligations to undertake the approved projects;

NOW, THEREFORE, BE IT RESOLVED, that District confirms it has resources to meet the financial and other obligations necessary to fully and satisfactorily complete the programs described in the District's 2024 Surface Water Lake & Watershed Lake Management Plan Implementation Grant Pre-Application consistent with the recitals above, and the District hereby authorizes and empowers the following District officials to submit the documents to the DNR in connection with seeking and receiving the financial assistance the DNR agrees to make available in connection with the DNR Surface Water Grant program:

- Sign and submit pre-application, and ultimate application, to the DNR to pursue projects identified in the pre-application and the application, and enter into agreements and/or contracts with the DNR (and others) in connection with those projects: Chair of District Commission, an At-Large Member of the Commission and/or the Lead Drafter of the District's 2024 Surface Water Lake & Watershed Lake Management Plan Implementation Grant Pre-Application.
- Submit required reports to the DNR to satisfy the agreement and/or contract entered into to pursue the approved projects: Treasurer of District Commission
- Submit reimbursement request(s) to the DNR per the applicable agreements and/or contracts: Treasurer of District Commission
- Sign and submit other documentation as necessary to complete the projects outlined in the District 2024 Surface Water Lake & Watershed Lake Management Plan Implementation Grant Pre-Application, per the agreements and/or contracts the District enters into in connection with those projects. Chair of the District Commission, At-Large Member of the Commission, or the Lead Drafter of the District's 2024 Surface Water Lake & Watershed Lake Management Plan Implementation Grant Pre-Application.

After discussion, approved at meeting of District Commission on August 31, 2024

Signed: \_\_\_\_\_  
Carla Gillespie, District Commission Secretary

WHEREAS, the Pipe and North Pipe Lake Protection and Rehabilitation District (the “District”) is interested in obtaining a cost-share grant from the Wisconsin Department of Natural Resources (“DNR”) through the DNR’s Surface Water Grant Program for 2024, that will provide grant funds in 2025 for surface water protection and rehabilitation projects (see <https://dnr.wisconsin.gov/aid/SurfaceWater>);

WHEREAS, under the DNR Surface Water Grant Program funding is available on a cost-sharing basis for education, ecological assessments, planning, implementation, and aquatic invasive species prevention and control;

WHEREAS, the District has received cost-sharing grants from the DNR in the past directed at surface water protection and rehabilitation, and also sponsored projects using its own funds, including as recently as in 2024;

WHEREAS, the District has determined that would be prudent to pursue additional projects directed at surface water protection and rehabilitation, including the programs proposed by Professor William James of the University of Wisconsin-Stout as described in the draft pre-application attached here (the “District 2024 Surface Water Planning Grant Pre-Application”);

WHEREAS, the District attests to the validity and veracity of the statements and representations contained in the District 2024 Surface Water Planning Grant Pre-Application, and agrees to comply with all local, state, and federal rules, regulations, and ordinances relating to the programs described and any applicable cost share contract(s);

WHEREAS; the District plans to submit the District 2024 Surface Water Planning Grant Pre-Application to the DNR no later than September 12, 2024, and it understands that once that occurs, there is a process whereby the District will discuss the projects in the District 2024 Surface Water Planning Grant Pre-Application with DNR personnel, prior to potentially submitting a final Surface Water Planning Grant Application to the DNR before November 15, 2024;

WHEREAS, if some or all of the programs identified in the District’s 2024 Surface Water Planning Grant Pre-Application are ultimately included in a 2024 Surface Water Planning Grant application submitted to the DNR by the District, that is approved by the DNR, the District understands that it will have financial and contractual obligations to undertake the approved projects;

NOW, THEREFORE, BE IT RESOLVED, that District confirms it has resources to meet the financial and other obligations necessary to fully and satisfactorily complete the programs described in the District 2024 Surface Water Planning Grant Pre-Application consistent with the recitals above, and the District hereby authorizes and empowers the following District officials to submit the documents to the DNR in connection with seeking and receiving the financial assistance the DNR agrees to make available:

- Sign and submit pre-application to the DNR to pursue programs identified in the pre-application, and enter into agreements and/or contracts with the DNR (and others) in connection with those projects: Chair of District Commission, At-Large Member of the Commission and/or the Lead Drafter of the District 2024 Surface Water Planning Grant Pre-Application.
- Submit required reports to the DNR to satisfy the agreement and/or contract entered in to to pursue the approved projects: Treasurer of District Commission
- Submit reimbursement request(s) to the DNR per the applicable agreements and/or contracts: Treasurer of District Commission
- Sign and submit other documentation as necessary to complete the programs outlined in the District 2024 Surface Water Pre-Application, per the agreements and/or contracts the District enters in to in connection with those programs: Chair of the District Commission, an At-Large Member of the District Commission, and/or the Lead Drafter of the District 2024 Surface Water Planning Grant Pre-Application.

After discussion, approved at meeting of District Commission on August 31, 2024

Signed: \_\_\_\_\_  
Carla Gillespie, District Commission Secretary