

Approved by the Commissioners, January 28, 2011

**MINUTES OF MEETING OF THE COMMISSIONERS
PIPE LAKES PROTECTION AND REHABILITATION DISTRICT
OCTOBER 29, 2010
2198 WEST PIPE LAKE COURT**

ATTENDING:

Herschel Brown; Joe Errigo; Tom O'Hern; Dan Paulson; Carol Vantine

ABSENT:

Tom Mears; Doug Rouzer

GUESTS:

Larry Bresina; Dick Hollar

The meeting was called to order by Chair Carol Vantine at 5:03 PM.

The Commissioners reviewed and unanimously **approved the Minutes of the August 13, 2010 Commissioners meeting** as distributed.

The Commissioners reviewed and unanimously **approved the Minutes of the September 4, 2010 Annual Meeting of the Membership** as distributed. Further, the Commissioners recommended that the Members review and approve these minutes at the Special Meeting of the Membership on May 28, 2011.

The Commissioners unanimously **approved the following slate of officers and committee leadership** for 2010 and 2011:

Officers

Carol Vantine	Chair
Joseph Errigo	Secretary
Tom O'Hern	Treasurer

Committee Leadership

Communications Coordinator	Dan Paulson
Volunteer Coordinator	Tom Mears
Citizens Advisory Committee for Water Quality	Dan Paulson

Tom O'Hern distributed the Financial Report for the period ending October 29, 2010. The Commissioners reviewed income and expense items, including the DNR reimbursement, technical assistance for shoreland buffers and payments to the consultant. **The Commissioners unanimously accepted the Financial Report** as submitted.

Carol Vantine presented a report on the **Fish Stocking Program** from Dick Braun. The DNR has asked the District not to re-stock the lake this year. The **Commissioners unanimously approved a motion to earmark \$1,000 for fish stocking in 2011.**

The Commissioners discussed **membership and goals for the newly established Citizens Advisory Committee for Water Quality**, headed by Commissioner Dan Paulson. Carol Vantine noted that the purpose of the committee was to get broader participation in the issues related to water quality. The agenda for the November 6 meeting should include review of plans for the retention basin and an overview of our monitoring plans for this year and 2011. Ms. Vantine suggested contacting all individuals who have initiated a shoreland restoration project, and perhaps others who have been involved in the monitoring process, such as Mark Knudsen, Bill Radtke and Ron Nelson. Doug Christenson is another possible member. Joe Errigo suggested Rick Richter, who recently purchased the home at 246 205th Avenue. Larry Bresina emphasized the need to have the committee focus on outcomes.

The Commissioners had a lengthy discussion on **strategies for stream analysis** and the **continued use of the logger** purchased earlier this year, particularly as it relates to the proposed retention basin. The overall goal is to improve accuracy of the measurements of phosphorus entering the lake. Several alternative techniques were discussed. There was consensus that the District may need outside consulting advice to make a final determination on a **permanent, standardized and sustainable approach** for stream analysis. The Commissioners asked Dick Hollar to explore alternatives for refining the retention efficiency of the basin and make a recommendation to the Chair on further action. The Commissioners unanimously authorized an outlay of up to \$2,000 for an outside consultant to assist in this process between now and the January 28, 2011 meeting.

The Commissioners unanimously approved the following **Meeting Schedule for 2011.**

Commission	Friday, January 28	5:00 PM	2198 West Pipe Lake Court
Commission	Friday, April 8	5:00 PM	2198 West Pipe Lake Court
Commission	Friday, May 13	5:00 PM	2198 West Pipe Lake Court
Special Meeting	Saturday, May 28	9:00 AM	Christ Lutheran Church
Commission	Saturday, May 28		Christ Lutheran Church
Commission	Friday, July 15	5:00 PM	2198 West Pipe Lake Court
Commission	Friday, August 12	5:00 PM	2198 West Pipe Lake Court
Annual Meeting	Saturday, September 3	9:00 AM	Christ Lutheran Church
Commission	Saturday, September 3		Christ Lutheran Church
Commission	October (date to be determined)		2198 West Pipe Lake Court

Carol Vantine led a brief discussion on the submission of a **reimbursement request** to the DNR. Ms. Vantine will work with Tom O'Hern to finalize the request.

Dick Hollar reported on his attendance at citizens advisory committee meetings for **revisions to the Polk County Land use Ordinance**. Tom O'Hern agreed to attend the meetings during the Winter months. Tom will introduce the study completed for the District by Jim McCarthy to address regulation of keyhole access and backlot development.

Dick Hollar reported on a letter from the DNR which rescinds their letter of 2007 regarding the **level of the culvert on 205th Avenue**. The DNR is now saying the culvert should remain where it is. Ms. Vantine will make the letter available to the Membership.

There was some discussion about the **regulation of rental of properties** around the lake. The Commissioners expressed concern about problems caused by renters, and by owners who do not closely supervise the rentals of their properties.

The Commissioners unanimously agreed to **request a meeting with the new Polk County Administrator** to inform him about District plans and accomplishments, and build the foundation for an effective working relationship with county agencies.

Herschel Brown reported that his inquiry on **septic system regulations** will be reviewed by county officials in November. The proposed regulation would require a septic system inspection as a condition of sale. The Commissioners will keep the Membership informed about progress on these new regulations.

Dick Hollar distributed a flier that has been produced by several lake districts and associations to educate lake visitors about invasive species. Dan Paulson will look into the possibilities for use of this kind of communications tool for Pipe Lakes

The meeting was adjourned at 7:07 PM.

Respectfully Submitted,

Joseph Errigo
Secretary