

**DRAFT FOR REVIEW BY THE COMMISSIONERS and PUBLIC**

**DRAFT MINUTES OF THE SPECIAL MEETING OF THE MEMBERSHIP  
PIPE LAKES PROTECTION AND REHABILITATION DISTRICT  
MAY 24, 2014  
CHRIST LUTHERN CHURCH**

**ATTENDING:**

Tom O'Hern, Stephanie Boysen, Brooke Thill, and Greg Warner,

**ABSENT:**

Curt Deering and Joe Zaspel (Johnstown Board Representative)

**MEETING:**

xxxx owners plus 4 commissioners signed the attendance sheet.

Tom O'Hern chaired the meeting in Curt Deering's absence and called the Meeting to order, at 9:10 AM.

**Minutes Approved:**

Motion made, seconded and approved to dispense with the reading of the Special Meeting minutes of May 24, 2013. Minutes approved as submitted.

**Audit and Treasurer Report:**

Mr. O'Hern reviewed the budget and financial status for the District. He noted the \$32,921.39 balance and shared that this will be discussed later in the meeting. The budget and financial report were approved as submitted.

**Polk County Update:**

Mr. O'Hern shared as a result of the recent election in Polk County, Herschel Walker is no longer a Supervisor. William Johnson will probably be replacing him as our representative and will be attending future meetings.

**Township Update:**

Mr. O'Hern reported an additional 2 concrete slabs will be installed at the public landing for improved watercraft loading and unloading.

**Public Comment:**

No public comment at this time.

**Old Business:**

• **Shoreland Protection Grant Status**

Ms. Vantine reviewed the status of LPT 355-10 DNR GRANT 2014 (FINAL YEAR)  
PLAN

Goal is to complete all work and submit requests for payment to DNR by 12/31/14.

- o Technical assessments must be completed by August 30.
- o Cost sharing projects must be in progress by August 30.
- o Permission from DNR to extend time allowed for installation of tree falls has been requested. If denied, District will have to pick up all expense.
- o Needed stream bank improvements to GUL and NPI-NE-TE were identified by Water Quality Committee May 13, 2014. Landowner permission has been secured. Next step is to hire a contractor to do the work during the earliest dry opportunity.
- o The erosion fencing in place around the retention pond can now be removed per Polk County LWRD instructions. Landowner permission has been secured. Next step is to hire a contractor to remove and dispose of the material.

- **Pipe Lake and North Pipe Lakes Five Year Action Plan Assessment**

Mr. Warner provided an overview of the Five-Year action plan assessing actions as identified in the plan and recommendations for these action items. The review is attached to these minutes.

- **Water Quality Committee**

Mr. Warner reported re-instituted Water Quality Committee. Members include Dick Hollar, Larry Breszina, Carol Vantine, Doug Stevens, Tim Schmuck and Chris Wilson.

Activities thus far have included:

- o Four conference calls over the winter
- o Review and initial implementation of Water Quality One Year Plan
- o Stream walk on May 13, 2014 identifying improvements to minimize erosion.
- o Discussions with Professor William James from UW-Stout exploring feasibility of establishing internship at Pipe Lakes
- o Recruiting new volunteers for water sampling and measurements
- o Hired Nick Thill to supplement staffing at public landing for CBCW. Staffing will now be provided from 4-8 on Fridays and 7:30 to 4:00 Saturdays and Sundays. We will also strive to staff the landing during bass tournaments and other high volume times.
- o Signage to be placed on south side of lake where some boats are being launched into the lake. This is private property and will be noted as such. This also circumvents our CBCW's program.
- o North Pipe Lake is being listed as impaired form recreation. This is a result of the lake exceeding the recreational threshold for chlorophyll-a. Representative of the Water Quality Committee will be meeting with the DNR to better understand this listing and identify what activities should be done and what resources the DNR can offer to assist.

**New Business:**

- Nominations Committee  
Mr. O'Hern reported that two commissioner positions are up for election at the Annual Meeting. Current incumbents, Curt Deering and Brooke Thill do not intend to stand for re-election. Persons interested in serving on the Commission should contact any Commissioner to express their interest.
- Volunteers Needed  
Ms. Thill announced that the Boart Parade is scheduled for July 5 with a rain date of July 6. Participants should be registered and in the parade by 12:45. Volunteers are needed to assist with judging. Please contact Ms. Thill if you can assist.  
The annual picnic will be on August 16 at noon at the County Line. Volunteers are also needed for this activity and a new coordinator will be necessary for 2015. Again, please contact Ms. Thill if you can assist with this important social activity.
- Lake maps were available to all attendees. Individuals not in attendance can contact any Commissioner to obtain a map.

**Adjournment:**  
**The meeting adjourned at 10:45 AM**

Respectfully

Greg Warner, Secretary

Reminder:		
Boat Parade	July 5, 2014 @ 1:00 PM	Rain Date July 6, 4
Annual Picnic	August 16, 2014 @ Noon	County Line Tavern
Annual District Mtg.	August 30, 2014, 9:00–11:00 AM	Christ Lutheran Church

**Pipe and North Pipe Lakes**  
**2009 Five-Year Action Plan**  
**Assessment and Recommendations**  
 January 2014

<b>Planned Management Actions and Assessments with Recommendations</b>			
<b>Lake Protection Education - educate motivate and sustain</b>			
	<b>Actions</b>	<b>Assessment</b>	<b>Recommendations</b>
	Mailings of educational materials to District Members	Probably not a good action going forward.	Continue with web site enhancements. Use DL for more regular notification.
	Small group guidance meetings led by District leaders	Difficult to achieve.	Use technology for regular committee or task force meetings.
	Reports to local government units	Seems to be in place.	Continue while building succession.
<b>Monitoring Studies</b>			
	Lake Clarity Characteristics - every 2 weeks May through October 15	Have not met action goals with some measures.	Need to document SOPs, recruit more volunteers and/or consider paying for measures at certain times of year.
	Major stream monitoring - sample during 5 runoff events	Not clear from the data if this occurred	See above. Need for volunteers throughout the calendar year.
	Enhanced stream monitoring - evaluate retention Structure	Retention structure completed	Ensure appropriate measures from structure are conducted
<b>Shoreland</b>			
	Increase protected shoreland on Pipe Lake from 67% to 80%	Not clear if this is accomplished	Need a volunteer to conduct assessment using publically available information
<b>In lake projects</b>			
	Invasive species	CBCW program	Continue with increased monitoring
	Tree falls	2 completed. Others under consideration	Continue with plans
	Critical habitat areas	Not clear if review accomplished-DNR	Re-assess, if needed, seek volunteer to coordinate
	Aquatic plant survey	Achieving goal	Continue per DNR guidelines
<b>Outer Watershed</b>			
	Road construction and maintenance	Specific culvert issues resolved	Re-evaluate all culverts
	Stream Bank stabilization	On-going	See 1 year plan.
	Farm management practices	Most if not all under nutrient plans	Carol Vantine verifying Danniger and Elk Farm properties
	Phosphorus retention projects	Retention basin for North Pipe Lake	Completed, need to gather appropriate data

