

Approved by the Commissioners, May 13, 2011

**MINUTES OF MEETING OF THE COMMISSIONERS
PIPE LAKES PROTECTION AND REHABILITATION DISTRICT
APRIL 15, 2011
2198 WEST PIPE LAKE COURT**

ATTENDING:

Herschel Brown; Joe Errigo; Tom O'Hern; Dan Paulson; Carol Vantine; Joe Zaspel*
(*new commissioner appointed by Johnstown Township)

ABSENT:

Tom Mears

GUESTS:

Larry Bresina; Lou Fornetti

The meeting was called to order by Chair Carol Vantine at 5:00 PM.

The Commissioners welcomed Joe Zaspel, the newly appointed representative from the Johnstown Township Board.

The Commissioners reviewed and unanimously **approved the Minutes of the January 28, 2011 Meeting** as distributed.

Lou Fornetti presented the **Audit Committee Report for 2010**. The Committee reviewed the 2010 Financial Report dated March 14, 2011 and found the financial records to be in good order and all monies represented in the 2010 Report to be accounted for. The Audit Committee made recommendations on the **format** for financial reports; **separate reports on grant activity and tax increases** that were previously approved to cover the cost sharing of grant funds; and improved procedures for **maintaining financial records and approving invoices**. The Commissioners **reviewed and unanimously accepted the Audit Committee Report for 2010**, along with the recommendations and comments of the Committee.

The 2010 Audit Committee included Lou Fornetti, Chair, Chris Morton and Susan Caughey. The Commissioners thanked the Audit Committee for its work.

Carol Vantine agreed to prepare the separate reports on grant activity and previously approved tax increases for distribution to the membership at the Special Meeting on May 28, 2011. The Commissioners and Mr. Fornetti will be asked to review these reports before they are finalized.

Tom O'Hern, Treasurer, presented the **2011 Financial Report** for the period ending March 31, 2011. About one half (\$8,993) of the 2011 Tax Levy has been collected, bringing the ending cash balance to \$34,959. This strong cash position will allow the District to carry out its five year plan initiatives in 2011 and beyond. The Commissioners **unanimously accepted the 2011 Financial Report** as distributed.

Joe Zaspel expressed his concern about density of development around the lakes, including the possible development of back lots. The Commissioners thanked Mr. Zaspel for his comments and summarized the District's involvement in the ongoing review of the zoning ordinance; the study conducted on development of back lots and so called "keyhole" development; regulation of rentals on the lakes; and possible new regulations on septic systems.

Carol Vantine made the following announcements:

- The **May 13, 2011 Commissioners Meeting** will be held at the home of Tom Mears, **203 220th Avenue**, at 5:00 PM. Carol will be out of town and will call in to the meeting. The change of meeting location will be posted on the message board at the Boat Landing.
- Remember to contact Joan Mears (822 3097) to let her know if you plan to attend the **Shoreland Management Workshop on May 28, 2011 at 9:15 AM, following the Special Meeting of the Membership**. Coffee and rolls will be served. Tom O'Hern agreed to ask Lisa Lynch if it might be possible to hand deliver flyers to all homes around the lakes in order to assure a good turnout.
- Ellen Breyer agreed to serve as Chair for the **2011 Nominating Committee**. The terms of two commissioners (Joe Errigo and Tom Mears) will expire in 2011.
- Joe Errigo agreed to head up the **Boating Education Workshop** planned for Memorial Day weekend.

The Commissioners discussed a Proposed **Lake Monitoring Plan** for 2011 distributed by Carol Vantine. Larry Bresina provided some suggestions for changes. Dan Paulson agreed to take responsibility for the level logger and to work with Carol in finalizing the 2011 plan.

There was a lengthy discussion about the **proposed retention basin** planned for the Northeast corner of North Pipe Lake. Carol reported that Dick Hollar has some questions about elevations and will be discussing his concerns with county officials. Joe Zaspel will help evaluate Township responsibilities to repair a damaged culvert that would be replaced as part of the project. Larry Bresina and others expressed some concern about the introduction of compound weirs at the basin's inlet and outlet that add substantial costs to the project. The Commissioners agreed to push for more information on modeling by the end of April (Scott Geddes will be consulting with Paul McGinley of UW-Stevens Point), and to consider some alternatives to the weirs. There will be more discussion at the May 13 meeting.

Tom O'Hern agreed to contact Joan Billig about the July 4 **Boat Parade**, and Rita Bourne regarding plans for the **Annual Picnic** in August.

Respectfully Submitted,

Joseph Errigo, Secretary