

Approved by the Commissioners, April 15, 2011

**MINUTES OF MEETING OF THE COMMISSIONERS
PIPE LAKES PROTECTION AND REHABILITATION DISTRICT
JANUARY 28, 2011
2198 WEST PIPE LAKE COURT**

ATTENDING:

Herschel Brown; Joe Errigo; Tom Mears; Tom O'Hern; Dan Paulson; Carol Vantine

ABSENT:

Doug Rouzer

GUEST:

Larry Bresina

The meeting was called to order by Chair Carol Vantine at 5:02 PM.

The Commissioners reviewed and unanimously **approved the Minutes of the October 29, 2010 Meeting** as distributed.

The Commissioners unanimously approved a motion to **amend the meeting schedule** for 2011 as follows:

The meeting originally scheduled for April 8, 2011 will be held on
Friday, April 15, 2011 at 5:00 PM at 2198 West Pipe Lake Court

The Commissioners reviewed the **unaudited Financial Report for Year End 2010** as distributed by Treasurer Tom O'Hern. In 2010, the District had income of \$48,016 and expense of \$20,944, with a carryover to 2011 of \$27,072. The carryover was significantly higher than the \$6,643 projected in the approved budget for 2010, because of the receipt of certain grant funds in late December. The approved budget for 2011 projects income of \$118,124 and expense of \$107,800, with carryover to 2012 of \$10,324. The Commissioners **unanimously accepted the Financial Report as distributed.**

The Commissioners voted unanimously to **appoint Lou Fornetti as Chair of the 2010 Audit Committee**, subject to his acceptance. Further, the Commissioners directed Mr. Fornetti to **appoint two other non-commissioners to serve as members of the 2010 Audit Committee**, and to notify the Commission Chair regarding those appointments. Treasurer Tom O'Hern agreed to contact Mr. Fornetti regarding this action by the Commissioners. The Commissioners reported that it is not aware of new regulations that would affect the work of the audit committee.

Polk County Report

Herschel Brown reported that the **county budget** had been approved with a 1.64 % increase. The state had imposed a 3% cap. Mr. Brown said the process is headed in the right direction. The **septic system inspection proposal** is ready for a committee vote. Inspection of all systems over three years old would be required when a property changes hands. The annual septic system fee for all owners has been removed from the proposal. The burden of proof will be on the buyer. The Commissioners agreed that this is an important first step to meaningful septic system regulations. Regulations for **parking of recreational vehicles** on lakeshore property is being considered by a county committee. Tom O'Hern serves as a member of that committee. Considerations are the 14-day limit, the requirement for a conditional use permit from April through November, and regulations for holding tanks and the impact on property taxes. The Commission decided not to take a position on the RV issue at this time.

Carol Vantine reported that she has made certain refinements to the calculation of **volunteer hours**, in consultation with Cheryl Clemens and state and county officials. Cheryl has confirmed that she will participate in the **shoreland preservation workshop** to be held in conjunction with our Special Meeting on Saturday, May 28, 2011. The workshop will be held before the special meeting of the membership. Tom Mears agreed to make some phone calls to increase attendance at the meeting and workshop.

The due date for **Loon Call** articles is February 15. The next issue will include an article on ski trails, the workshop scheduled for May 28 and the Special Meeting Agenda for that same date.

The tentative agenda for the Special Meeting of the Membership on May 28, 2011 is as follows:

- Review minutes of the Annual Meeting held on September 4, 2010
- Audit Committee Report
- Polk County Report
- Budget for 2011 and Financial Report
- Grant Project Update
- Boat Parade (Saturday, July 2, 2011; rain date July 3)
- Annual Picnic (Saturday, August 20, 2011)
- Boating Safety Training Program
- New Business
- Adjournment

Dan Paulson reported on the meeting of the **Citizens Advisory Committee for Water Quality** held in November of 2010. Mr. Paulson said he is trying to convene another meeting in May of 2011 and have some recommendations for the Commission during the summer. Carol Vantine will meet with Mr. Paulson during the weekend of February 4-6 to discuss the agenda for the Citizens Advisory Committee.

Larry Bresina reported on his discussions with Scott Geddes and others regarding the design and modeling assumptions for the **proposed retention basin**. Larry will be meeting with Dan Paulson to discuss the situation and report to the Chair on next steps.

Dan Paulson commended Larry Bresina for his work on the **Pipe Lakes Website**. Larry proposed the establishment of a communications team that would review and coordinate the District's communication strategy that includes newsletters, website design and maintenance, social events, email contacts, and a general review of the components in our Communications Plan, which was adopted in January of 2008. This proposal generated a lengthy discussion about **communication strategies and goals**.

The meeting was adjourned at 6:24 PM.

Respectfully Submitted,

Joseph Errigo, Secretary