

Approved by the Commissioners, October 29, 2010

**MINUTES OF MEETING OF THE COMMISSIONERS
PIPE LAKES PROTECTION AND REHABILITATION DISTRICT
AUGUST 13, 2010
2198 WEST PIPE LAKE COURT**

ATTENDING:

Herschel Brown; Joseph Errigo; Tom Mears; Tom O'Hern; Dan Paulson; Carol Vantine

ABSENT:

Doug Rouzer

GUEST:

Dick Hollar

The meeting was called to order by Chair Carol Vantine at 3:07 PM.

The Commissioners reviewed and unanimously **approved the Minutes of the July 16, 2010 Meeting** as distributed.

Treasurer Tom O'Hern presented the Financial Report for the period ending August 13, 2010. The report shows income of \$24,256 and expense of \$15,434, with a current balance (estimate of Carry Forward to 2011) of \$8,722. Chair Vantine suggested some adjustments necessary to show (Grant Project) expenses in the correct categories. The Commissioners unanimously **accepted the corrected Financial Report for the period ending August 13, 2010.**

Tom Mears reported on the **Tree Fall project**. The selection process is underway. Tom is negotiating for a single fee approach, with the District serving as the permit holder. The permits will be valid for a two year period. Specific locations will be determined during the upcoming Winter months. There may be small additions to the budget for the costs of cable and other equipment needed for tree falls.

Herschel Brown reported on new state mandates for county **inspections of septic systems**. Polk County will be re-writing the Shoreland Ordinance to include new provisions on septic system performance. The timing for implementation of new regulations is uncertain, however, Herschel agreed to make a presentation at the September 4 Annual Meeting to assure that District members are aware of the coming changes.

Carol Vantine reported that there has been no progress on the **retention basin project** since the last meeting. The walk-through will be re-scheduled in September or October in order to include one of the owners. There may be some delays in implementation of

the 20th Street culvert project and downstream bank stabilization. Final decisions will be made after the design and cost estimates are completed.

Carol Vantine reported that the **grading and improvements to the Danniger property** made by Merwyn Moen two years ago appear to be working well. This may reduce the need for grant outlays in this sub-watershed of Pipe Lake. There are some questions about tree trunks and stumps in the stream bed. Dick Hollar noted that he and Dan Paulson had taken water samples in that stream earlier in the day on August 13, 2010.

District Consultant Cheryl Clemons has agreed to conduct a **Shoreland Restoration Workshop** on the date of the Special Meeting in 2011 (Memorial Day Weekend).

Dan Paulson proposed that the District establish a citizens advisory group which would focus on water quality issues. This group would engage more people in strategies for monitoring the lakes and streams. The Commissioners **voted unanimously to establish a Citizens Advisory Committee for Water Quality**. Dan Paulson agreed to serve as convenor of the Citizens Advisory Committee and to report on a regular basis to the Commissioners.

After a lengthy discussion about the various elements of the proposed budget for 2011, the Commissioners **voted unanimously to adopt a 2011 Budget** with the following provisions:

- The District tax levy will be \$17,000 in 2011 (no change from 2010).
- Expenses for traditional District activities will remain consistent with previous years.
- We will have continuing interest in Shoreland Restoration projects in 2011. 2010 expenses and reimbursements for shoreland restoration projects are less than anticipated, however, several lakeshore owners are currently evaluating the implementation of recommended projects.
- We are ahead of planned timing on the development and implementation of a retention basin. If the design process is completed, projected costs are within the range anticipated by the Commissioners and the owner concurs, we may implement the basin in 2011 rather than 2014. Depending on the cost of the design and timing, the District has budgeted a bank loan to bridge the gap between invoiced expense and state of Wisconsin reimbursement.
- We committed to \$37,500 in volunteer hours over five years to secure the \$200,000 state grant. We need significantly more volunteer hours donated in 2011 to insure we can access the full amount of \$200,000. Shortage of volunteer hours will increase District expense.
- We will have a carryover to 2011 between \$17,000 and \$21,000 and carryover to 2012 between \$5,000 and \$10,000.

The Commissioners unanimously approved the following **Agenda for the Annual Meeting on Saturday, September 4, 2010 at 9:00 AM at Christ Church:**

- **Review and approve Minutes of the May 29, 2010 Special Meeting**
- **Review and accept current financial report**
- **Review Nominating Committee report and vote on new Commissioner**
- **Update on new Polk County septic system regulations (Herschel Brown)**
- **Report on shoreland consultations (Cheryl Clemons)**
- **Reports from Commissioners on other aspects of the Grant Project**
- **Presentation and vote on 2011 Budget Proposal**
- **New Business**
- **Adjournment**

The meeting was adjourned at 5:10 PM.

Respectfully Submitted,

Joseph Errigo
Secretary