

Approved by the Commissioners, October 23, 2009

MINUTES OF MEETING OF THE COMMISSIONERS
PIPE LAKES PROTECTION AND REHABILITATION DISTRICT
AUGUST 21, 2009
JOHNSTOWN TOWN SHED

ATTENDING:

Larry Bresina; Herschel Brown; Joe Errigo; Tom Mears; Tom O'Hern;
Carol Vantine (chair)

ABSENT:

Doug Rouzer

GUESTS:

Dick Hollar; Dan Paulson

The meeting was called to order by Chair Carol Vantine at 1:15 PM.

The **minutes of the July 24, 2009 Commissioners Meeting** were unanimously approved (revised draft of July 29, 2009).

Tom O'Hern presented the **financial report** for the period ending August 20, 2009. The amended report will include a project outlay of \$5,000 in 2009 to reflect the replacement of the culvert on 20th Street (see below). The financial report was unanimously accepted as amended.

The Commissioners reviewed and discussed the budget scenarios from the earlier working session and, with some adjustments, approved the following motions:

Adopted the budget projections for 2010 through 2014, including tax levy revenue of \$17,000 per year, a contingency of \$2,000 in 2010 which would increase by 3% each year through 2014, and projected carryover of \$ 6,643 to 2011 (reducing each year to a negative number at the end of 2014). The vote was unanimous.

Authorized the Chair and Treasurer to act on behalf of the District to borrow up to \$ 20,000 in 2010 from the Bank of Turtle Lake. This loan will assure that the District will be able to meet cash flow needs, given the reimbursement policies of the funding agency. The loan would be consistent with the provisions outlined in the August 3, 2009 letter to Thomas O'Hern from Mark D. Wick, Vice President of The Bank of Turtle Lake. The vote was unanimous.

Authorized Tom O'Hern to notify appropriate Polk County officials of the District's intent to proceed with the culvert replacement on 20th Street in 2009. Further, the District **unanimously approved an expenditure of up to \$1,500** to cover the costs of permits, engineering work and design approvals. Tom will follow up with county officials regarding the bid process for the culvert replacement.

Tom Mears will personally contact up to six homeowners who are prepared to be the initial participants in the **Shoreland Protection Program**. Joe Errigo, Tom O'Hern and Carol Vantine will meet in September to finalize the process for implementing the Shoreland Protection Program.

The Commissioners discussed the following assignments for the Annual Meeting of the Membership on September 5, 2009:

Carol Vantine and Dick Hollar will make the necessary contacts with a representative of Christ Lutheran Church. The Nominating Committee will handle the check-in process at the meeting and report on the outcome of the election. Joe Errigo will read the minutes of the Special Meeting of the Membership held on May 23, 2009. Tom O'Hern will present the 2009 year to date financial report. Larry Bresina will report on accomplishments in 2009. Megan Fugitt will make a presentation on plans for communicating with new owners. Carol Vantine will provide an overview of the Lake Protection Grant and the budget projections for the five year grant period. Tom O'Hern will provide sign up sheets for people who are interested in tree falls and technical assessments.

Herschel Brown reported on his conversation with county officials regarding changes to the ordinance governing back lot development. County review will take about 6 to 8 weeks. Following that review, recommendations for change will be made to the County Board.

Dick Hollar reported on delays in the approval process for the proposed subdivision on North Pipe Lake.

The next regular meeting of the Commissioners will be held on Friday, October 23, 2009 at 5:00 PM at a location to be determined.

The meeting was adjourned at 2:55 PM

Respectfully Submitted,

Joseph Errigo,
Secretary