

Approved by the Commissioners, October 23, 2009

MINUTES OF MEETING OF THE COMMISSIONERS
WORKING SESSION ON BUDGET
PIPE LAKES PROTECTION AND REHABILITATION DISTRICT
AUGUST 21, 2009
2198 WEST PIPE LAKE COURT

ATTENDING:

Larry Bresina; Herschel Brown; Joe Errigo; Tom Mears; Tom O'Hern;
Carol Vantine (chair)

ABSENT:

Doug Rouzer

GUEST:

Dick Hollar

The meeting was called to order by Chair Carol Vantine at 10:07 AM.

Tom O'Hern provided an update on his meeting with Cheryl Clemens to discuss **strategies for managing and tracking progress** on the Lake Protection Grant. The board discussed the constraints on Cheryl's involvement, given the budget limitations for grant coordination (\$2800 per year). Chair Vantine suggested that the District take responsibility for certain administrative functions, including a data base of property owners, and prepare reports for all constituents as necessary. Cheryl would serve as a consultant rather than an administrator. The Commissioners reviewed examples of forms and documents used by other districts that could be adapted for our use. Chair Vantine reminded everyone to track any volunteer hours related to the grant.

Chair Vantine distributed worksheets and draft documents to facilitate the board's discussion on **projected budgets for the grant period** (2010 through 2014). The Commissioners agreed that the culvert on 20th Street should be replaced this year, and that stream bank stabilization for the logging road should be projected for 2011. The Commissioners **reviewed several scenarios for tax levy revenue, annual carryover, and needed contingencies** for each of the five years of the grant.

The meeting was adjourned at 12:03 PM.

Respectfully Submitted,

Joseph Errigo,
Secretary